

SLCFA Annual General Meeting

MINUTES

1.0 Call to Order – The President, Asoke Weerasinghe, called the meeting to order at 2:30PM, with 29 members present.

2.0 Adoption of Agenda

Agenda adopted with the following changes / additions:

- 11.1 Youth Volunteer of the Year
- 11.2 Heritage – additional conditions
- 11.3 MGM

Proposed by Dilu Fernando / Seconded by Chris Senaratne

3.0 Adoption of the Minutes of the Annual General Meeting held on the 31st of January 2010.

Chris mentioned that follow up items from the last AGM will be taken under item 4- showing what the EC did with those.

The minutes were adopted. Proposed by Ramona Fernando/Seconded by Chris Senaratne

4.0 Matters arising from the minutes of the 2010 Annual General Meeting- as reported at the mid-year meeting held on 19 September 2010

- The follow up action taken was accepted except to change the wording of item 3.2

Under item 3.2 – Non-Member user Fees - Priyantha suggested the following change:

“For association sponsored activities , all non member adults over 18 shall pay \$2.50 for each occurrence of activity..” **insert the word “day”** to read “each day of occurrence of activity” This was accepted unanimously.

5.0 Notes from the mid year meeting held on the 19th of September 2010.

Since there was no quorum for this meeting, it was not considered an official meeting. Therefore it was not discussed in detail nor the minutes adopted.

6.0 President’s Report:

The President requested that the Youth Volunteer that was included under Item 11-New Business be taken up under his report. This was accepted unanimously.

Asoke Weerasinghe noted that this year the Executive Committee was committed to the building expansion especially because the AGLC approved amount of \$135,000 had to be utilized. Due to the diligence and hard work on the part of Chris and Lakshaman who continually were in communication with the Building Contractor, AGLC, as well as the Condo Association to complete this project, I am happy to report that in 2 weeks time the building will be completed.

During the year 2010, we had the New Year Celebration; Edmonton-Calgary Sports encounter; netball and Soccer. He also thanked the coordinators: Manjula, Janek, Savitri and Ramona for their time and efforts.

Asoke was pleased to see how well the dinner was attended in Calgary after the sports encounter and that we realize this encounter is mainly to develop friendships and not for victory.

Heritage: This has now become very demanding and complying with new regulations; introduction of new food items was an achievement and a great success. The pavilion had kottu rotti which was a real seller.

Janek was a great help in organizing the pop sales with Isuru's help. Ramona did a great job as food coordinator and Chandrashani and Thisaranie helped with the cultural section. Thank you also to the volunteers who were there for all 3 days. At this stage Asoke made the presentation of the youth volunteer of the year award to Thisaranie Herath and in absentia to Chandrashani Herath.

Seniors - Thank you to Dilu and all who helped her organize this event. Feedback from participants was very positive and they enjoy the camaraderie of each other's company. This event most definitely must continue.

First Friday – Thank you to Jayathilake who stepped in to organize this

Move Night-Thank you to Lakshaman who brings in family movies so that all can enjoy

Bridge – Our knowledge has improved with the classes and follow up sessions by Mano. During the time the building is closed he even made his office available for this.

Collectively we should all use the building once it is completed we could have all the SLCFA programs in the building.

The outgoing Executive Committee – The same group worked for 2 years and at the end of the day the decisions that were made was in the best interest of the association. Chris worked very hard to complete the building and together with Lakshaman actively participated in all areas of this venture.

In concluding he thanked all the EC members for their support and also mentioned that the outgoing EC members will not be seeking re-election to another term.

7.0 Treasurer's Report

Lakshaman Samarasinghe presented the financial statements and said that the members' equity had gone up from 300,381 to 591,577 due to the current property value given by the City of Edmonton being used for our building, instead of the depreciated value.

He asked if there are any questions.

Last year the Bereavement fund money was added to the membership fees for members who opted for this and the rest of it was returned to the individuals.

He thanked Ramona for auditing the books.

No other questions were raised.

8.0 Auditor's Report

Ramona thanked Lakshaman for keeping thorough books.

She also thanked the EC for completing the building expansion.

9.0 Building Project Update

Chris said that there were numerous challenges with this project. Corresponding with the AGLC and the Condo Association, were challenging but coordinating with the contractor was quite easy, as this contractor was a very good person. The original project cost was \$177,000 and in addition to the \$ 135,000 the AGLC would only allow 50% of the

allow \$15,000 to be utilized and therefore some modifications to the plan had to be done and spend only \$150,000 to finish this. The building will be ready in 2 weeks after the contractor has finished painting. The kitchen and the cupboards would have to be completed at a future date. The upstairs is fully functional and so is the storage space.

10.0 Web Service/Webmaster

On behalf of the Executive Committee, Chris thanked Ransirimal for maintaining the SLCFA website for such a long period of time. He has now updated all the information up to 2009 and has handed it over to Chris in December 2010.

Chris has now been in touch with a Web company, Quality Design. They require \$600.00 to update the information and every time a new update or change is required the cost would be billed at \$65.00 an hour of work. This fee could be paid from the AGLC account. Chris is also willing to be the contact for the web until such time as this is up and running.

Chitra Rajapakse asked as to why we should not ask some youth if they could help. The EC had discussed this option but decided otherwise. However, Chris on behalf of the EC stated that it was up to this house to decide how they wished to proceed on this.

Ramona suggested that we should make a decision today as we had the quorum.

It was agreed that this item be moved to Item 13.2 under new business, once the new EC is elected.

11.0 New Business

11.1 Heritage Festival – Confirmation of key positions

Asoke said that the festival has now become a major business venture. It has become more expensive with increasing demands on fixtures, health regulations, upgrading of equipment, fire proof dividers, and starting this year an addition \$500.00 for performance bond fee(which could mean anything) there is so much more demand on expenses that it is becoming difficult to make a profit. The performance bond may create issues to have a separate outside tent for selling pop.

Also, starting this year, there is a surprise: the pavilions are on a lottery system. If our name is not drawn, we would not have a space. This may not happen this year but possible next year.

We need a Chairman for the festival and Asoke had signed the documents as president of the association. We are well within the deadline to submit the name of the Chairman and food coordinator.

It was suggested by some members that there was interest to contract for the food and cultural pavilions.

11.2 Mid Year General Meeting

Chris said that in the past 2 MGM's there was no quorum and this is an expense to the Association. If required by members or EC, a special general meeting could be convened. Chris proposed that the MGM be removed from the annual schedule

Dilu said that if approved, this must be taken out of the Policies & Procedures.

Proposed by Chris Senaratne and seconded by Liyana Jayathilake, the motion was adopted with the unanimous consent of all present.

1.0 Election of Office Bearers – Returning Officer P.A. Saram

President – Dilu Fernando – Nominated by Sharmini Senaratne and Seconded by Gothami Wickramasekera. Unanimous approval (UA).

Vice President – Viraj de Silva – Nominated by Gothami Wickramasekara and Seconded by Ramona Fernando UA.

Secretary – Celia Daniel – Nominated by Chris Senaratne and Seconded by Sharmini Senaratne. UA.

Treasurer – Ramona Fernando – Nominated by Pamela Devanayagam and Seconded by Dilu Fernando. UA.

Director Social and Recreational Activities – Rushan Amarawickrama – Nominated by Gothami Wickremasekara and Seconded by Chris Senaratne. UA

Director of Membership and Welfare – Nalaka Morugama – Nominated by Gothami Wickramasekara and Seconded by Sarath Wickramasekara

Director of Cultural Activities – Pamela Devanayagam – Nominated by Dilu Fernando and Seconded by Ramona Fernando. UA.

Director of Publicity & Communications – Priyantha Silva – Nominated by Dilu Fernando and seconded by Bandula Samaratinghe. UA

Director of Projects and Fundraising – Nissanka Wijayanayake- Nominated by Dilu Fernando and seconded by Viraj de Silva. UA

Honorary Auditor – Nishani Jayathilake – Nominated by Gothami Wickramasekara and seconded by Lakshaman Samarasinghe. UA.

Coordinator of Seniors' Activities – Dilu Fernando – Nominated by Ramona Fernando and seconded by Sharmini Senaratne. UA.

Professor Saram congratulated the new committee and requested the new president to officially take over the proceedings from here on.

The in-coming president thanked Prof. Saram and the outgoing EC for their achievements and hoped they would continue to contribute to the activities and be part of the voice of the association.

She thanked those who had consented to be on the new committee and the members for having the confidence to elect all to do the best for the association and its members.

13.0 Any Other Business

13.1 2011 Heritage Festival – Confirmation of key positions

Chairman- Dilu Fernando – Proposed by Chris Senaratne and seconded by Asoke Weerasinghe. UA

Food Coordinator – Ramona Fernando – Proposed by Nandanie Weerasinghe and seconded by Chandrasiri Wickramasekara. UA

13.2 Outside company as Webmaster for SLCFA

Dilu Fernando, incoming president, stressed the need for maintaining a proper website for members as well as interested parties to access information as well as the EC to share information. (This item was discussed under 10.4).

With Chitra Rajapakse abstaining the motion was passed with the rest of the members present voting for the private company to handle the website. It was approved that Chris should contact Quality Web Inc. to set up the

SLCFA site and also agreed that Chris will continue to be the coordinator for this until the incoming EC appoints a committee member to take over.

13.3 Casino – 2011(December 28 & 29, 2011)

Chris agreed to be the General Manager (if Asoke is not available) or Count Room Supervisor and Lakshaman agreed to be the banker. The president may have to step in as alternate general manager.

14.0 Adjournment

Meeting Adjourned at 4:20 PM. Proposed by Gothami Wickramasekara and Seconded by Sharmini Senaratne.