



SLCFA - EDMONTON

Sri Lanka Canada Friendship Association of Edmonton

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SRI LANKA-CANADA FRIENDSHIP ASSOCIATION OF EDMONTON

Minutes of the Annual General Meeting

Date: January 27, 2008

Venue: SLCFA Premises at 2913 – 66th Street, Edmonton, Alberta

1.0 Call to Order: The President, Chris Sellathambi, Called the meeting to order at 2:30pm. The Meeting commenced with the singing of the National Anthems of Sri Lanka and Canada.

2.0 Adoption of the Agenda: The following items were added to the proposed agenda:

8.1 Report of the Sub Committee on the use of Casino Funds

8.2 Report on the Sponsorship programme of the SLCSF

9.4 Indian Dance Classes

The House Accepted a motion to approve the amended agenda proposed by: Celia Daniel

And seconded by: Anil Fernando.

3.0 Approval of the Minutes of the Annual General Meeting held on the 28th January 2007:

Minutes of the meeting were adopted, as circulated, proposed by: Mano Senaratne and seconded by Pamela Devanayagam.

4.0 Matters arising from the Annual General Meeting held on the 28th January 2007:

No matters of discussion arose from the above.

5.0 Matters arising from the Minutes of the Informal Mid Year General Meeting held on the 16th of September 2007: No matters of discussion arose from the above.

6.0 President's Report: The President tabled his report. This report summarized the events that took place during the year from AGM 2007. He thanked his fellow committee members, the sub-committee for their efforts, for all those who organized the monthly functions and all who volunteered in the various events held throughout the year

7.0 Treasurer's Report: The treasurer, Ramona Fernando, presented her report. She summarized the current status of the funds, revenue and expenditure. Sports Encounter - Loss of expenditure over revenue to the General Fund was \$2441.01

The Tent rental was \$606.85. Mano Senaratne pointed out that immediately after the Casino we should have a low figure in the Operating Account instead of a high figure.

Also he proposed that any expenses incurred by members should be submitted within 60 days of the date of the expenditure for reimbursement, and this was seconded by Jay Withanachchi.

The treasurer summarized points as follows:

To try and increase the bereavement Fund amount to \$2000.00 this year compared to the low figure of \$920 last year.

The General Fund should be debited with \$748.00 for accommodation for the Net Ball team; this was stated at the last audit.

We should generate funds from the Heritage Festival and transfer to the General Fund.

Anil Fernando queried as to why no expenses were shown for the Cultural Pavilion. The president clarified that we used everything from last year and did not have an additional tent. Therefore we did not have any expenditure in regard to the Cultural Pavilion. He said the new EC should have an inventory as to how many times they will be reusing these items.

The president stated that the AGLC has not lost confidence with the EC; instead we received verbal commendation from the Auditors for our excellent record keeping methods and attention to detail.

Please note, Correction to Appendix 6. – Membership Subscription

Replace names Fernando Ratnasiri/Sujatha and add Fernando Sujan/Inoka.

8.0 Auditors Report

The Hon. Auditor, Nishani Jayathilake pointed out that there was no invoice for the tent rental but, there was an e-mail stating the amount as \$606.00. She also said that the Revenue sheets should have been more organized but, the expenditure areas were well documented with bills. Any discussion or approval of the sports encounter loss was not documented in the EC minutes, but this was clarified after checking with the EC. The main reason for this loss was the tent rental and the hall rental which had to be charged from the General Account. If the members want, the Treasurer can show the market value on property tax statements. The notes to the Financial Statement December 31, 2007, the Bereavement balance should have been included. The next point is that if we do not have any cultural items at the Heritage Festival, we cannot use Casino Funds.

Pertaining to the Scholarship Fund, everything was done methodically. AGLC approval was granted for \$3000.00. She also pointed out when students send 'Thank You' letters to the sponsors; we should have these letters circulated among the members for their viewing.

8.1 Sub-Committee use of Casino Funds

Anil presented the report. This was sent to all the members via e-mail. Final report

Was done and has been submitted to the AGLC for their information. The president will write to the AGLC Seeking approval if required from the AGLC to use 50% of the cash as ahead of 2007 together with any casino proceeds. A projected cash flow statement was presented for the years 2008-2012.

Since the Casino money is a liability, Lakshman proposed that the sub- committee should continue for at least 3 yrs so that they can monitor the progress of the project in order to reap its benefit.

8.2 Report on the Sponsorship Programme of the SLCSF

At the last AGM made an appeal for the membership on behalf of the academically gifted economically disadvantage students in Sri Lanka to continue their higher studies. Anil Fernando

thanked the members who sponsored these underprivileged children. A formal proposal was made by Lakshman Samarasinghe and seconded by Gothami Wickremasekera for the Association to set aside up to a maximum of \$3000.00 for a year to match the donations from the members. Last year we had a pledge for twenty nine students. All these members have paid for the years 2007/2008. Families have paid for the years 2008/2009 already. Some members made donations direct to the Head Office in British Columbia. The president Pointed out that if we go through the association it is better as the AGLC will know the exact number of members who have donated.

9.0 New Business

9.1 Resolutions – Heritage Festival (contracting out labour/profits)

The Tea Project at the Heritage Festival was manned by another Association and a 50% of the profit share was given to them. Mano Senaratne said we must not sub-contract out to anybody. We must get volunteers to man the Tea Stall. In future prior notice will be given to groups within the Association. These funds can be used for our regular functions such as the seniors, net ball, travelling and lodging since we do not get Casino Funds for the above.

9.2 Building Expansion – Project Report – Mano Senaratne

Mano Senaratne presented the building expansion project report. He said one option will be to demolish the current building and put up a building with a full basement and the other option is to purchase a vacant lot available in the same complex as the present building and put up a new building. Proceeds from the sale of the current building will be used to set off the constructions cost.

9.3 Use of Casino Funds – Project Report – Anil Fernando

Anil presented the project Report on the use of Casino Funds.

9.4 Indian Dance Classes

The approved amount for the Indian Dance Classes from the AGLC is \$4800.00 per year. Mano proposed that the Association fund 50%, members and non members are welcome to join. Gothami seconded the above motion.

10.0 Election of Office Bearers 2008: Chris Sellathamby invited Asoka Weerasinghe, Returning Officer to preside over the election of the new office bearers. The house elected the following office bearers by acclamation:

President – Celia Daniel

(Proposed by Helen Marthalingam, Seconded by Chris Senaratne)

Vice President – Ramona Fernando

(Proposed by Liyana Jayathilake, Seconded by Sally Kulatunge)

Treasurer – Suresh Kandiah

(Proposed by Jayathilake, Seconded by Pamela Devanayagam)

Secretary – Judith De Silva

(Proposed by Celia Daniel and Seconded by Pamela Devanayagam)

Director of Membership and Welfare – Anil Fernando

(Proposed by Chris Senaratne, Seconded by professor Seram)

Director of Cultural Affairs – Pamela Devanayagam

(Proposed by Celia Daniel, Seconded by Ramona Fernando)

Director of Publicity & Communication – Albert Fernando

(Proposed by Anil Fernando, Seconded by Asoka Weerasinghe)

Director of Social & Recreational Activities – Chinthu Kulatunga

(Proposed by Nishani Jayathilake, Seconded by Gothami Wickremasekera)

Cultural Committee: Pamela Devanayagam

Coordinator of Seniors Activities – Dilu Fernando was nominated by

The returning Officer invited Celia Daniel to chair the meeting. She thanked the membership for electing her as the president and emphasized on the continuation of the SLCFA. She also said She will need the membership's fullest support and is thankful for their assistance in the past.

11.0 Any Other Business

11.1 Heritage Festival 2008 – Confirmation of key positions

Asoka Weerasinghe was appointed as the Chairman of the Heritage Festival Committee.

The Cultural Committee: Pamela Devanayagam

The Food Services Coordinator: Chinthu Kulatunge

12.0 Adjournment at 5:37pm.

Minutes Recorded by Judith De Silva.